

Government of Pakistan
Ministry of Federal Education &
Professional Training

Situation Vacant

Applications are invited from eligible candidates as per eligibility criteria mentioned against each of the following post for the Secretariat of National Curriculum Council located in Islamabad. The posts are to be filled in on contract basis Management Pay Scale (MP-I) and on project pay package for the PSDP funded project staff. The contract will be from the date of appointment till completion of the project i.e. 30th June, 2018 on standards terms and conditions:

S.No	MP-I/PS/BS	No of posts	Qualification and experience	Pay package
1.	Curriculum Policy Making MP-I	01	Ph.D. in Education preferably, in Curriculum Development with 15 (fifteen) years experience in Curriculum Development at national or international level	Basic Pay Rs. 433,950 /- Other allowances admissible as per Govt rules
2.	Curriculum of Natural Sciences MP-I	01	Ph.D in any discipline of Natural Sciences with 15 (fifteen) years teaching/research experience, preferably Curriculum Development of Natural Sciences.	
3.	Curriculum of Languages MP-I	01	Ph.D in English/Urdu with 15 (fifteen) years relevant teaching/research experience preferably in Curriculum Development of English/Urdu.	
4.	Curriculum of Social Sciences MP-I	01	Ph.D. in Social Sciences with 15 (fifteen) years teaching/research experience, preferably in Curriculum Development of Social Sciences.	
5.	Driver (PPS-01/BS-4)	02 (Punjab-1, ICT-1)	Middle with valid LTV License with 3 years experience in an organization. Age: Maximum 25 years on the closing date with 5 years general relaxation in upper age limit.	Rs.16,000/-
6.	Naib Qasid (PPS-01/BS-1)	12 Local	Middle Pass. Age: Maximum 25 years on the closing date with 5 years general relaxation in upper age limit.	Rs.16,000/-
7.	Chowkidar (PPS-01/BS-1)	02 Local	Primary pass preferably retired Army soldier. Age: Maximum 25 years on the closing date with 5 years general relaxation in upper age limit.	Rs.16,000/-
8.	Sanitary Worker (PPS-01/BS-1)	01 Local	Primary pass having experience in relevant field Age: Maximum 25 years on the closing date with 5 years general relaxation in upper age limit.	Rs.16,000/-
9.	Mali (PPS-1/BS-1)	02 Local	Primary pass and having experience in relevant field Age: Maximum 25 years on the closing date with 5 years general relaxation in upper age limit.	Rs.16,000/-

Important Instructions for MP-I scale

- All Recruitment shall be made in accordance with Establishment Division's Recruitment Policy vide O.M. No. F.53/1/2008-SP dated 22-10-2014, 16-01-2015 and 03-03-2015.
- Applications on the prescribed format alongwith C.V must reach in the office of Section Officer (Admn) Ministry of Federal Education and Professional Training, C. Block, Pak. Secretariat, Islamabad (Tel: 051-9204981) within fifteen days of publication of this advertisement.
- Government employees may apply for project posts. However, if any Government employee is selected on a project post, he/she will have to resign from Government service before appointment on project post.
- This pay package shall not be admissible to those who are re-employed/appointed on contract after their retirement. They will be allowed pay and allowance, as per provision of the contract policy of the Establishment Division issued vide their O.M No. F.10/52/95-R-2, dated 18th July, 1996 and as amended from time to time.
- Those retired Government servants who compete with other from the private sector for appointments against projects positions on the basis of open competition and are selected on merit should be entitled to the package, perks and privileges laid down for that positions in the projects according to the clarification issued through Establishment Division's O.M No. 10/67/2004-R-2, dated 21-06-2005 or as revised from time to time.

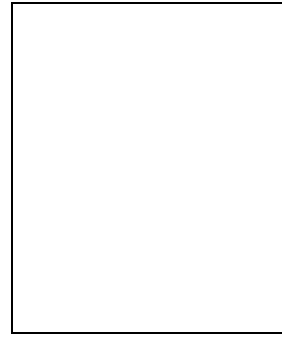
- The project employees appointed through transfer (deputation) on full time basis will get pay in their own pay scales and allowances plus deputation allowance as admissible under the deputation policy contained in Establishment Division's O.M. No. 1/13/87/R-I, dated 03-12-1990 as amended from time to time, at the rate of 20% of the basis pay subject to maximum Rs.12, 000/- per month or as revised from time to time.
- Applicants working in Government, Semi Government Organizations or Autonomous Bodies should apply through proper channel. However, Ministry will entertain advance copies along with departmental no objection certificate.
- The competent authority reserves the rights to cancel recruitment process, increase or decrease the No. of post as per requirement against any posts at any stage without assigning any reason.
- Candidates will be called for written test/interview provisionally. On detailed scrutiny of applications of candidates, if any candidate is found ineligible his/her application will be rejected regardless of the fact whether he/she appeared in the written test/interview and/ or qualified therein.
- The post applied may clearly be mentioned on the top right corner of the envelop.
- No TA/DA will be paid to the applicants.
- The Candidates called for interview will have to bring original documents along with attested copies of testimonials/ experience certificates.
- ToRs for each position of MP-I are available on the website of this Ministry. www.moent.gov.pk The prescribed application form can be downloaded from the Ministry's website www.moent.gov.pk
- Applications that are incomplete or received after due date will not be entertained.

Important Instructions for PPS/BS

- All Recruitment shall be made in accordance with Establishment Division's Recruitment Policy vide O.M. No. F.53/1/2008-SP dated 22-10-2014, 16-01-2015 and 03-03-2015.
- Applications must reach in the office of Section Officer (Admn) Ministry of Federal Education and Professional Training, C. Block, Pak. Secretariat, Islamabad (Tel: 051-9204981) within fifteen days of publication of this advertisement.
- All the candidates applying for above-mentioned posts shall be entitled for an upper age relaxation as per Federal Government Rules. Age will be counted up to closing date fixed for receipt of applications.
- Applicants working in Government, Semi Government Organizations or Autonomous Bodies should apply through proper channel.
- The competent authority reserves the rights to cancel recruitment process, increase or decrease the No. of post as per requirement against any posts at any stage without assigning any reason.
- The post applied may clearly be mentioned on the top right corner of the envelop.
- No TA/DA will be admissible for test/interview.
- The Candidates called for interview will have to bring original documents along with attested copies of testimonials/ experience certificates.
- Applications that are incomplete or received after due date will not be entertained.

Section Officer (Admn)

Application form



Post applied for _____

Name _____

Father's Name _____

CNIC No. _____

Date of Birth _____ Male /Female

Domicile _____

Special Quota (if any) _____

Qualification _____

Experience (attach additional pages if required) _____

Contact No. _____

Email address _____

Present Postal Address _____

Permanent Address _____

Date:- _____

Applicant's Signature;-